



NOTICE OF MEETING

There will be a meeting of the Partnership in the HITRANS Office, Inverness Airport on **Friday 5 October 2007 at 10:00am**. There will be an informal meeting of the Partnership for a briefing at the Golf View Hotel in Nairn on Thursday 4 October 2007 commencing at 6.00 pm, followed by dinner at 7:30pm.

AGENDA

APOLOGIES AND INTRODUCTIONS

MINUTES

- 1 Minute of Meeting of 3 August 2007 (enclosed)
- 2 Matters Arising

FINANCE

- 3 **Audited Accounts**
Verbal Report by Partnership Head of Finance
- 4 **Capital Programme 2007/8 – Progress Report** (enclosed)
Report by Partnership Programme Manager
- 5 **Capital Programme 2007/08 – Reserve Bank of Projects** (enclosed)
Report by Partnership Programme Manager
- 6 **HITRANS Recognition In Capital Investment** (enclosed)
Report by Partnership Programme Manager
- 7 **Revenue Budget 2007/8** (enclosed)
Report by Partnership Head of Finance
- 8 **Members Allowances** (enclosed)
Report by Partnership Director

COMMUNITY PLANNING

- 9 **Partnership Involvement in Community Planning Process** (enclosed)
Report by Partnership Director

PASSENGER TRANSPORT

- 10 **Demand Responsive Transport Report** (enclosed)
Report by Partnership Director
- 11 **Inverness Airport Rail Halt Service Update**
Verbal Report by Partnership Rail Adviser
- 12 **Response to the DfT Consultation on the Emissions Cost Assessment** (enclosed)
Report by Partnership Director

STUDIES

- 13 **Congestion and Urban Issues in the Inner Moray Firth Area** (enclosed)
Report by Partnership Co-ordinator
- 14 **Freight Potential of the Caledonian Canal** (enclosed)
Report by Partnership Co-ordinator

TRAVEL PLANS

- 15 **Travel Plan Progress Report** (enclosed)
Report by Partnership Travel Plans Officer
- 16 **Travel Plans Budget Proposals** (enclosed)
Report by Partnership Travel Plans Officer

