



NOTICE OF MEETING

There will be a meeting of the Partnership in the HITRANS Office, Building 25, Inverness Airport, on **Friday 3 April 2009 at 9:30am**. There will be an informal meeting of the Partnership for a briefing at the Golf View Hotel, Nairn, on 2 April 2009 commencing at 6.00 pm, followed by dinner at 7:30pm.

AGENDA

APOLOGIES AND INTRODUCTIONS

MINUTES

1 **Minute of Meeting of 6 February 2009** (enclosed)

2 **Matters Arising**

FINANCE

3 **HITRANS Revenue Budget Report 2008/09** (enclosed)
Report by Partnership Treasurer

4 **Travel Plans Programme 2008/09** (enclosed)
Report by Partnership Manager Ranald Robertson

5 **Business Plan 2009/10** (enclosed)
Report by Partnership Director

RESEARCH

6 **Rail Studies** (enclosed)
Report by Partnership Manager Frank Roach

7 **Congestion and Urban Issues in the Inner Moray Firth (Park and Ride)** (enclosed)
Presentation by Peter Fuller, Halcrow

STRATEGY DEVELOPMENT AND DELIVERY

8 **Quality Partnership Opportunities in the Highlands and Islands** (enclosed)
Report by Partnership Manager Ranald Robertson

9 **Highlands and Islands Fuel Study Update** (enclosed)
Report by Partnership Adviser Tony Jarvis

10 **Oban 5 a Day** (enclosed)
Report by Partnership Manager Frank Roach

COMMUNITY PLANNING

11 **Single Outcome Agreements** (enclosed)
Report by Partnership Director

STAFF

- 12 **Salary Grade and Regrading of Office Manager Posts** (Item to be held in private)
Report by Partnership Director

AOCB