

Report to Partnership Meeting 7 October 2011

PARTNERSHIP

PROGRAMME OF MEETINGS 2012

Recommendation

The Board are asked to:

1. agree that the HITRANS Partnership and Advisors meet in 2012 on the dates and at the locations identified in the table below.
2. confirm the venue for the April Meeting
3. note that additional meetings may be called if circumstances arise that so warrant.

Date	Partnership Meetings	Advisors meetings	Location
19 January 2012		morning	Inverness
2 and 3 February 2012	Daytime Workshop on Review of Delivery Plan on Thursday, followed by full Partnership meeting on Friday Morning		Inverness
29 March 2012		morning	Inverness
12 and 13 April 2012	Evening meeting followed by full Partnership meeting on Friday Morning		Argyll
31 May 2012		morning	Inverness
14 and 15 June 2012	Member Briefing Day on Thursday followed by full Partnership meeting on Friday Morning		Inverness
13 September 2012		morning	Inverness
4 and 5 October 2011	Evening meeting followed by full Partnership meeting on Friday Morning		Inverness
22 November 2012		morning	Inverness

Risk	Impact	Comment
RTS delivery	√	The Board and Advisors Meetings are the focus for HITRANS development and monitoring of actions to support delivery of the RTS
Policy	√	The Board and Advisors Meetings are the focus for HITRANS development and monitoring of actions to develop and approve the Partnerships Policies
Financial	√	The Partnership's budget setting and monitoring is facilitated through the Partnership Board Meeting
Equality	√	Equality elements of the Partnership's activities are reflected in the reports considered at Partnership Meetings, where appropriate

Report by: Dave Duthie
Designation: Partnership Director
Date: 2nd September 2011